

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION AND LITERACY

INFORMATION PUBLISHED
IN
PURSUANCE OF SECTION 4(1)(b)
OF
THE RIGHT TO INFORMATION ACT, 2005.

UPDATED IN FEBRUARY, 2012

MINISTRY OF HUMAN RESOURCE DEVELOPMENT

DEPARTMENT OF SCHOOL EDUCATION AND LITERACY

**INFORMATION PUBLISHED IN PURSUANCE OF SECTION 4(1)(b) OF
RIGHT TO INFORMATION ACT, 2005.**

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**MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION & LITERACY**

INFORMATION PUBLISHED BY THE DEPARTMENT

UNDER SUB-CLAUSE (i)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Particulars of Organization, Functions and Duties of the Department

Organization

The Department of School Education & Literacy (SE & L) is one of the Departments under the Ministry of Human Resource Development, Govt. of India

The Minister of Human Resource Development heads the Ministry of HRD. He is assisted by two Ministers of State, HRD.

At the administrative level, the Department of School Education & Literacy is headed by a Secretary who is assisted by one Additional Secretary, five Joint Secretaries, one Economic Adviser and a number of Directors and Deputy Secretaries/ one DEA, Under Secretaries/ Desk Officers and Section Officers.

The Department is divided into five Bureaux *i.e.* Elementary Education-I, Elementary Education-II, Secondary Education-I, Secondary Education-II and Adult Education. Each Bureau in turn has a number of Divisions.

FUNCTIONS AND DUTIES OF THE DEPARTMENT:

Vision

- To ensure education of equitable quality for all to fully harness the nation's human potential

Mission

- Reinforce the national and integrative character of education in partnership with States/UTs.

- Improve quality and standards of school education and literacy towards building a society committed to Constitutional values.
- Provide free and compulsory quality education to all children at elementary level as envisaged under the RTE Act, 2009.
- Universalise opportunities for quality secondary education.
- Establish a fully literate society.

The Department implements the following Programmes and Schemes

ELEMENTARY EDUCATION

1. Right of Children to Free and Compulsory Education (RTE) Act, 2009 and Central Rules framed thereunder
2. Sarva Shiksha Abhiyan (SSA) for universalising access and retention, bridging gender and social category gaps and improving the quality of elementary education
3. Mahila Samakhya
4. Mid Day Meal Scheme
5. Teacher Education
6. Scheme for Providing Quality Education in Madarsas
7. Infrastructure Development in Minority Institutions

SECONDARY EDUCATION

1. Rashtriya Madhyamik Shiksha Abhiyan (RMSA)
2. Model School Scheme
3. Scheme of Girls Hostel for the Secondary Stage
4. Integrated Education for Disabled Children/Inclusive Education for Disabled at Secondary Stage
5. Information and Communication Technology in Schools
6. Vocational Education in secondary schools
7. National Means-cum-Merit Scholarship Scheme
8. National Scheme of Incentive to Girls for Secondary Education

9. Appointment of Language Teachers

ADULT EDUCATION

1. Saakshar Bharat – new variant of National Literacy Mission (including basic education, vocational education and continuing education programmes);
2. Scheme of Support to Voluntary Agencies for Adult Education and Skill Development.

Administrative and Financial matters relating to the following:

SUBORDINATE OFFICE

Directorate of Adult Education, New Delhi

AUTONOMOUS ORGANISATIONS

1. Central Board of Secondary Education, New Delhi
2. National Council for Educational Research and Training, New Delhi
3. National Institute of Open Schooling, Noida (UP)
4. Kendriya Vidyalaya Sangathan, New Delhi
5. Navodaya Vidyalaya Samiti, New Delhi
6. Central Tibetan School Administration, New Delhi
7. National Council for Teacher Education, New Delhi
8. National Bal Bhavan, New Delhi

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UNDER SUB-CLAUSE (ii)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES OF THE DEPARTMENT

Powers and Duties of Officers and Employees of the Department

Powers and duties of officers and employees working in the Ministries of the Govt. of India are spelt out in Chapter III (“Machinery of Government’) of the Central Secretariat Manual of Office Procedure published by the Department of Administrative Reforms and Public Grievances of the Government of India. This Manual is available on the relevant Ministry’s website (“darpn.nic.in”). As per the above Manual, function, powers and duties of officers and employees of the Department are as follows:

- (1) **Secretary** – Secretary is the administrative head of the Ministry or Department. He is the principal adviser of the Minister on all matters of policy and programmes of the Department, and his responsibility is complete and undivided.
- (2) **Additional Secretary/ Joint Secretary/ Economic Adviser** – They are entrusted with the maximum measure of independent functioning and responsibility in respect of all business falling within their Bureau subject to the general responsibility of the Secretary for the administration of the Bureau as a whole.
- (3) **Director / Deputy Secretary/ Deputy Educational Advisor (DEA)** –These Officers hold charge of a Division and are responsible for the disposal of Government business dealt within the Division under their charge. They should, ordinarily be able to dispose

of the majority of cases coming upto them on their own. They are expected to use their discretion in taking orders of the Joint Secretary/ Additional Secretary on more important cases, either orally or by submission of papers.

- (4) **Under Secretary/ Assistant Education Adviser (AEA)** – An Under Secretary/ AEA is in charge of the Branch consisting of one or more sections / Desk and in respect thereto exercises control both in regard to the dispatch of business and maintenance of discipline. Work comes to him from the sections under his charge. As Branch Officer he disposes of as many cases as possible at his own level but he takes the orders of Deputy Secretary or higher officers on important cases.
- (6) **Section Officer:** Section Officer is over all responsible for maintaining discipline in the Section, distribution of work among the staff management & co-ordination of the work and issuance of letters.
- (7) **Assistant / Upper Division Clerk** – He works under the orders and supervision of the Section Officer and is responsible for the work entrusted to him.
- (8) **Private Secretary/ Personal Assistant/ Stenographer** – He will keep the officer free from routine nature of work by mailing correspondence, filing papers, making appointments, arranging meeting and collecting information.
- (9) **Lower Division Clerk** – Lower Division Clerks are ordinarily entrusted with work of routine nature, for example – registration of Dak, typing, despatch and submission of routine and simple drafts *etc.*

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UNDER SUB-CLAUSE (iii)
OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Procedure followed in the decision-making process, including channels of supervision and accountability

The Govt. of India (Transaction of Business) Rules framed under Article 77(3) of the Constitution defines the authority, responsibility and obligations of each Department in the matter of disposal of business allotted to it. While providing that the business allotted to a Department will be disposed of by, or under the direction of, the Minister-in-charge, these rules also specify:

- a) cases or classes of cases to be submitted to the President, the Prime Minister, the Cabinet or its Committees for prior approval; and
- b) the circumstances in which the Department primarily concerned with the business under disposal will have to consult other departments concerned and secure their concurrence before taking final decisions.

2. Action on routine papers is initiated at the level of Dealing Assistants and on important papers, at higher levels *e.g.*, Section Officer/Under Secretary. Normal Channel of submission of papers is:

Dealing Assistant > Section Officer > Under Secretary > Deputy Secretary/Director

3. Above the level of Deputy Secretary/Director, a case may be disposed of at one of the following levels depending on its nature:

Joint Secretary
Additional Secretary/Secretary
Minister of State/Minister

4. Subject to what is stated in para 1 above, cases related to all matters of policy, replies to Starred Parliament Questions, appointment to Group "A" posts, foreign visits of Group "A" officers etc. are disposed of at the level of Minister. He has delegated following categories of cases for final disposal at the level of two Ministers of State:-

(a) MoS (DP)

- (i) Replies to all the Un-starred Questions in Parliament.
- (ii) Fulfillment of Parliament Assurances.
- (iii) Papers to be laid on the Tables of both the Houses of Parliament.
- (iv) Extension of dates for fulfilling Parliament Assurances.
- (v) Authentication of papers to be laid on the Table of the House.
- (vi) All cases of deputation abroad of Officers below the level of Deputy Secretary.
- (vii) Sanctioning of disciplinary proceedings against all officers below Group A.

(b) MoS (EA)

- (i) Matters relating to promotion of education amongst minorities such as Infrastructure Development of Minority Institutions (IDMI) and Scheme for Promotion of Quality Education in Madarsas (SPQEM);
- (ii) Matters relating to the Language Bureau including National Council for Promotion of Urdu Languages (NCPUL), National Council for Promotion of Sindhi Language (NCPSL), Central Institute of Classical Tamil (CICT) other than Universities.
- (iii) Matters relating to the National Foundation for Teachers Welfare (NFTW);
- (iv) Disposal of VIP reference other than those received from the Prime Minister, Cabinet Ministers, Governors and Chief Ministers of States which was previously assigned to Minister of State Smt. D. Purandeswari.

5. Cases not falling under above categories are disposed of at the level of Secretary/ Additional Secretary or Joint Secretary, depending upon their nature. Very routine cases are disposed of at lower level also, *e.g.*, Deputy Secretary/Director or even Under Secretary.

6. In cases where appointment /sanction of grant-in-aid/scholarship *etc.* is to be done based on the recommendations of a Selection Committee /Grant-in-Aid Committee, *etc.*, such recommendations are obtained and processed for final decision at the competent levels.

7. Generally, all expenditure decisions require concurrence of / consultation with Financial Advisor or Ministry of Finance depending on the nature of the case.

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UNDER SUB-CLAUSE (iv)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Norms set by the Department for the discharge of its functions

Wherever applicable, the Department follows norms for various items of work as laid down by concerned nodal Ministries/Departments/Organizations *e.g.* Ministry of Finance, Planning Commission, Ministry of Personnel, Public Grievances and Pensions, Central Vigilance Commission, Cabinet Secretariat, *etc.* In other cases, norms as laid down in guidelines/circulars *etc.* of the Department itself are followed, wherever applicable.

2. For day-to-day functioning of various Sections/Divisions/Bureaux, norms regarding time limits for disposal of important receipts are fixed by senior officers at dak stage wherever necessary. Time limit for disposal of various cases depends upon the nature of the files and the level of disposal. Cases, which require inter-ministerial consultation and reference to other Ministry(ies), tend to take more time.

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INFORMATION PUBLISHED BY THE DEPARTMENT

UNDER SUB-CLAUSE (v)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Acts, Rules, Regulations, Instructions, Manuals and Records held by the Department or under its control or used by its employees for discharging its functions

Part I: General

The Department of School Education & Literacy follows the instructions, rules and regulations issued by the concerned nodal Departments like Ministry of Finance, Planning Commission, Department of Personnel & Training, *etc.*, wherever applicable.

Part II: Acts, Rules, Regulations, Instructions, Manuals, Records specific to the Department which are used for discharging its functions

Details of Acts, Rules, *etc.* which are specific to this Department are given below:

Sl. No.	Bureaux	Acts, Rules, Regulations, Instructions, Manuals/ Records used for discharging functions
1.	Elementary Education-I	<ul style="list-style-type: none">▪ National Council for Teacher Education (NCTE) Act, 1993▪ Rules/ Regulations framed under the NCTE Act▪ Mid Day Meal Scheme/ Guidelines as revised from time to time▪ Guidelines for Teacher Education Scheme▪ Minutes of meetings of Project Approval Board of MDM▪ Minutes of meetings of Teacher Education Advisory Board
2.	Elementary Education-II	<ul style="list-style-type: none">▪ Right of Children to Free and Compulsory Education (RTE) Act 2009▪ The Right of Children to Free and Compulsory Education (RTE) Rules, 2010

		<ul style="list-style-type: none"> ▪ Notification regarding Constitution of National Advisory Council under RTE Act, 2009 ▪ Notification regarding authorizing National Council for Teacher Education and National Council for Educational Research and Training as academic authority ▪ Guidelines issued under Section 35(1) of the RTE Act regarding its applicability to Minority Institutions ▪ Guidelines issued under Section 35(1) of the RTE Act regarding procedure for admission in schools under Section 13(1) and Section 12(1)(c) of the RTE Act ▪ Guidelines issued under Section 35(1) of the RTE Act regarding implementation of the provisions of Section 25(1). ▪ Guidelines issued under Section 35(1) of the RTE Act regarding free and compulsory education in a neighbourhood school. ▪ Guidelines issued under Section 35(1) of the RTE Act regarding implementation of the provisions of Section 27. ▪ Notifications regarding granting relaxation to West Bengal, Manipur, Assam, Chhattisgarh, Bihar in respect of minimum qualifications for a person to be eligible for appointment as a teacher under Section 23(2) of the RTE Act. ▪ Notifying the categories of children as children belonging to disadvantaged group for the Andaman and Nicobar Islands. ▪ Constitution of a Committee of Central Advisory Board of Education (CABE) on the subject of Extension of the RTE Act, 2009 to Pre-school education and secondary education. ▪ Composition of Governing Council and Executive Committee of National Mission of Sarva Shiksha Abhiyan (SSA) ▪ Framework of implementation of SSA ▪ SSA Manuals on <ul style="list-style-type: none"> a) Planning & Appraisal b) Financial Management & Procurement c) Education Guarantee Scheme (EGS) & Alternative and Innovative Education (AIE) ▪ Guidelines of implementation of Kasturba Gandhi Balika Vidyalaya (KGBV) ▪ List of Educationally Backward Blocks ▪ Mahila Samakhya Programme – Plan document <ul style="list-style-type: none"> ▫ Expansion and coverage of programme ▫ List of National Group Members ▪ Scheme for Providing Quality Education in Madarsas ▪ Infrastructure Development in Minority Institutions Scheme ▪ Minutes of meetings of Project Approval Board of SSA
3.	Secondary Education-I	<ul style="list-style-type: none"> ▪ Framework of implementation of Rashtriya Madhyamik Shiksha Abhiyan (RMSA)

		<ul style="list-style-type: none"> ▪ Composition of National Mission under RMSA ▪ Copy of Schemes and Guidelines of: <ul style="list-style-type: none"> ▫ Model School ▫ Girls' Hostel ▫ Vocationalisation of Secondary Education ▫ ICT@School ▫ Inclusive Education for Disabled at Secondary Stage (IEDSS) ▪ Minutes of meetings of Project Approval Board/ Programme Management Evaluation Group (PMEG) ▪
4.	Secondary Education-II	<ul style="list-style-type: none"> ▪ Copy of Schemes and Guidelines of: <ul style="list-style-type: none"> ▫ National Means-cum Merit Scholarship Scheme ▫ Incentive to Girls Child at Secondary Stage ▪ Composition of the General body of Kendriya Vidyalaya Sangathan ▪ Composition of the General body of Navodaya Vidyalaya Samiti ▪ Composition of the Governing body of Central Board of Secondary Education ▪ Composition of the General body and Executive Committee of National Council of Educational Research and Training ▪ Composition of the General body of National Institute of Open Schooling
5.	Adult Education	<ul style="list-style-type: none"> ▪ Saakshar Bharat Scheme ▪ Scheme of Support to Voluntary Agencies for Adult Education and Skill Development. ▪ Guidelines for Management, Planning and Operation of the State Resource Centre. ▪ Scheme of Jan Shikshan Sansthan
6.	Coordination Division	<ul style="list-style-type: none"> ▪ Annual Plans and Budget of the Department ▪ Working Group Reports for Five Year Plans ▪ Results Framework Document (RFD) ▪ Citizen's/ Client's Charter <i>etc.</i>

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UNDER SUB-CLAUSE (vi)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Statement of the categories of documents that are held by the
Department or under its control

Part I: Documents Common to all Bureaux

1. Replies to Parliament Questions.
2. Annual Report of the Department.
3. Minutes of the meetings of Project Approval Board/ Executive Committee/ Programme Monitoring and Evaluation Group Grant in Aid Committee *etc.*
4. Annual Reports and Audited Statements of Accounts of Autonomous Organizations, which are required to be tabled in Parliament by the Department.
5. Financial Sanctions.
6. Utilization Certificates furnished by State Governments and other bodies to whom grants are sanctioned by the Department.
7. Audit Reports.
8. Orders regarding appointments in respect of officers of Autonomous

Organizations who are appointed by the Department.

9. Orders regarding nominations by Central Government on the Boards etc. of various Autonomous Organizations
10. Orders constituting Committees from time to time, and Reports submitted by such Committees.
11. Circulars and Office Orders issued from time to time.
12. Correspondence with other Departments/Bodies/Agencies/Persons.
13. Deputation Orders regarding foreign visits of Officers of the Department and of members of official delegations deputed by the Department.
14. Memoranda of Understanding/Contracts/Agreements executed with various agencies
15. Press Releases issued from time to time

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OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of Department's policy or implementation thereof.

Draft legislations/Policy documents under consideration, and Reports of various Committees, Oetc. submitted to the Department, are placed on the Department's website, from time to time, for inviting comments of the public.

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INFORMATION PUBLISHED BY THE DEPARTMENT

UNDER SUB-CLAUSE
(viii)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Statement of Boards, Councils, Committees or other Bodies consisting of two or more persons constituted as a part of the Department or for the purpose of its advice, and as to whether meetings of those Boards, Councils, Committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

S.No.	Bureau	Name of the Board/ Council/ Committee/ Other Bodies	Whether meetings of these Bodies open to public	Whether minutes of their meetings accessible for public
1.	Elementary Education - I	<ul style="list-style-type: none"> ▪ Project Approval Board for approving the Annual Work Plan and Budget of the States/ UTs for MDM ▪ National level Steering-cum-Monitoring Committee for MDM ▪ National Council for Teacher Education 	No	Yes, subject to provisions of RTI Act.
2.	Elementary Education - II	<ul style="list-style-type: none"> ▪ National Advisory Council under RTE Act headed by Minister of Human Resource Development. ▪ Task Forces under RTE on: <ul style="list-style-type: none"> ▫ Equity and Inclusion ▫ Child's Entitlement ▫ Research & Evaluation 	No	Yes, subject to provisions of RTI Act.

		<ul style="list-style-type: none"> ▫ Curriculum & Pedagogy ▫ Teacher Recruitment, Deployment, Education and Development ▫ Community Mobilisation & Public Awareness ▪ Notification of the constitution of the National Mission of Sarva Shiksha Abhiyan (SSA) having two bodies viz. Governing Council and the Executive Committee and the Minutes of the meetings of SSA National Mission ▪ Project Approval Board for approving the Annual Work Plan and Budget of the States/ UTs for SSA Are circulated on the Department's website ▪ National Resource Group for MS provides policy advise and guidance on conceptual issues arising in the programme relating to education of girls ▪ Joint Review Mission 		
3.	Secondary Education - I	<ul style="list-style-type: none"> ▪ Project Approval Boards and PMEG for RMSA, Model Schools, Girls' Hostel, Vocational Education, IEDSS, ICT@School ▪ National Mission under RMSA 	No	Yes, subject to provisions of RTI Act.
4.	Secondary Education - II	<ul style="list-style-type: none"> ▪ National Council of Educational Research and Training ▪ National Council for Teacher Education ▪ Kendriya Vidyalaya 	No	

		<p>Sangathan</p> <ul style="list-style-type: none"> ▪ Central Board of Secondary Education ▪ National Institute of Open Schooling ▪ Navodaya Vidyalaya Samiti 		
5.	Adult Education	<ul style="list-style-type: none"> ▪ Council and Executive Committee of National Literacy Mission Authority ▪ Grant in Aid Committee ▪ Directorate of Adult Education ▪ 	No	Yes, subject to provisions of RTI Act.
6.	Coordination Division	<ul style="list-style-type: none"> ▪ Round Table on School Education 	No	Yes, subject to provisions of RTI Act.

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INFORMATION PUBLISHED BY THE DEPARTMENT
UNDER SUB-CLAUSE (*ix*)
OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Directory of Officers and Employees of the Department

Details are given at Annexure – I

MINISTRY OF HUMAN RESOURCE DEVELOPMENT

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UNDER SUB-CLAUSE (x)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Monthly remuneration received by each of Department's Officers and Employees, including the system of compensation as provided in its regulations.

As per Statement enclosed at Annexure - II

(As on September, 2011)

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
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INFORMATION PUBLISHED BY THE DEPARTMENT
UNDER SUB-CLAUSE (xi)
OF SECTION 4(1)(b) OF THE RTI ACT, 2005

BUDGET ALLOCATED TO EACH OF THE DEPARTMENT'S
AGENCIES, INDICATING THE PARTICULARS OF ALL PLANS,
PROPOSED EXPENDITURES AND REPORTS ON
DISBURSEMENTS MADE

As per Statement enclosed at Annexure – III

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
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UNDER SUB-CLAUSE *(xii)*
OF SECTION 4(1)(b) OF THE RTI ACT, 2005

MANNER OF EXECUTION OF SUBSIDY PROGRAMMES,
INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS
OF BENEFICIARIES OF SUCH PROGRAMMES

Not applicable

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OF SECTION 4(1)(b) OF THE RTI ACT, 2005

PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR
AUTHORISATIONS GRANTED BY THE DEPARTMENT

Not applicable

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
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INFORMATION PUBLISHED BY THE DEPARTMENT

UNDER SUB-CLAUSE (*xiv*)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Details in respect of the information, available to or held by the
Department, reduced in an electronic form

**Detailed information about the Department is available on the
website www.education.nic.in**

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION & LITERACY

INFORMATION PUBLISHED BY THE DEPARTMENT

UNDER SUB-CLAUSE (xv)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use

- A. A FACILITATION COUNTER OF THE Department is functional at Gate No. 6, C- wing Shastri Bhawan, New Delhi 110001. Working Hours of the Counter are from 9.30 AM to 5.30 PM on all working days.

The Facilitation Counter provides, inter alia, the following services to citizens/ clients / customers:

- (1) Information regarding services provided and programmes, schemes *etc.* supported by the Department.
- (2) Receiving and acknowledging applications/ appeals submitted under RTI Act 2005

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UNDER SUB-CLAUSE (*xvi*)

OF SECTION 4(1)(b) OF THE RTI ACT, 2005

Names, designations and other particulars of the Public Information
Officers

As per Statement enclosed at Annexure - IV

Annexure-I

Statement giving information as required under sub-clause (ix) of Section 4(1)(b) of the RTI Act, 2005

**DIRECTORY OF OFFICERS AND EMPLOYEES OF THE
DEPARTMENT OF SCHOOL EDUCATION AND LITERACY**

NAME OF THE OFFICER	DESIGNATION	TELEPHONE	ROOM NO
Ms. ANSHU VAISH	SECRETARY (SE & L)	91-11-23382587 91-11-23381104 91-11-23387859 (Fax)	124-C
ELEMENTARY EDUCATION - I			
Dr. Amarjit Singh	Joint Secretary (EE-I) (MDM/ Teacher Education)	011-23381096 011-23381302 (Fax)	217-C
Y.P. Mittal	Economic Adviser	011-23381721 (Telefax)	233-C
Rita Chatterjee	JS (In-situ) (MDM)	011-23388098	101-D
Vikram Sahay	Director (SSA/RTE/TE)	011-23381740 011-23381740 (Fax)	429(A)-C
Gaya Prasad	Director (MDM)	011-23384253 011-23382394 (Fax)	105-C
Dr. Suparna S Pachouri	Director (MDM)	011- 23388641	227(A)-C
B.B. Sharma	Deputy Secretary (MDM)	011- 23385220	426-C
Arun Kumar	Under Secretary (RTE/NCTE)	011-23384589	130-C
V.K. Agarwal	Under Secretary (MDM)	011-23073542	105-D
B.D. Shivani	Under Secretary (MDM)	011-23388037	105-D
M. Dilip Kumar	Under Secretary (TE)	011-23387342	503-B
K.C. Meena	Under Secretary (MDM)		
Rohtas Bhankhar	Under Secretary (EFA/NBB)	011-23381662	130-C
ELEMENTARY EDUCATION – II			
Ms.Anita Kaul	Additional Secretary (SSA/RTE & MS)	011-23383226 011-23070584 (Fax)	116-C
P. K.Tiwari	Director (SSA/RTE)	011-23070859)	308-C
Ms. Maninder Kawr Dwivedi	Director (SSA/RTE)	011-23382604	215-D
Ms. Meenakshi Jolly	Director (SSA/MS/KGBV)	011-23070837	406-C
Virender Singh	Deputy Secretary (SSA/SPQEM/IDMI)	011-23073815	212-C
Sushil Kumar	Under Secretary (SSA)	011-23381662	130-C
A.K. Tiwari	Under Secretary (SSA)	011-23384582	405-C

Arun Kumar Sharma	Under Secretary (SSA/SPQEM/IDMI)	011-23381095	407-C
Ms. Jyoti Pahwa	Under Secretary (SSA/KGBV/MS)	011-23389613	104-D
Manjeet Kumar	Under Secretary (SSA)	011-23073542	105-D
SECONDARY EDUCATION - I			
Ms. S Radha Chauhan	Joint Secretary (RMSA/Model School)	011-23388632 011-23384306 (Fax)	107(A)-D
Ms. C K Deshmukh	Director (RMSA/ICT)	011-23387948	419(A)-C
Dr. Alka Bhargava	Director (RMSA/VE/IEDSS)	011-23385489 (Tele Fax)	325-C
Harish Kumar	Deputy Secretary (Model Sch.)	011-23385744	526-C
Arun Prabha	Deputy Secretary (RMSA/Girls' Hostel)	011- 23386561	427-C
Devender Kumar	Under Secretary (Model Sch./Sch-1/CDN)	011-23384582	405-C
Aditya Chamoli	Under Secretary (RMSA)	011-23381434	Ground Floor B Wing
Ms. Nagamani Rao	Under Secretary (RMSA/Girls' Hostel)	011-23381698	428-C
Ms. Nagalakshmi	Under Secretary (ICT)		
Sanjay Gupta	Under Secretary (RMSA)	011-23383538	408-C
Sushil Bhushan	Under Secretary (VE/IEDSS)	011-23388254	102-D
SECONDARY EDUCATION – II			
Apurva Chandra	Joint Secretary (NCERT/NIOS/NVS/CBSE/KVS/ Scholarship Schemes)	011-23384245 011-23073736 (Fax)	107-D
K. Mathiavanam	Deputy Secretary (Scholarship Scheme, Coordination)	011-23074113	100-D
P.K. Mittal	Deputy Secretary (UT) (KVS & NVS) & matters pertaining to UTs)	011-23387153	327-C
Om Prakash	Deputy Secretary (NCERT)	011-23383193	503-D
D K Bhawsar	D E A (CBSE/NIOS)	011-23384187	225-C
H.C. Bhatia	Under Secretary (Coordination work of whole Dept.)	011-23384589	130-C
Gulab Singh	Under Secretary (NCERT/NVS)	011-23384412	515-B
Dinesh Kumar	Under Secretary (CBSE/KVS)	011-23381434	Ground Floor B Wing
S.K. Verma	Under Secretary (Scholarship Schemes)	011-23381782	502-D
Lakhmi Chand Mehra	Under Secretary (KVS & matters relating to UTs)		
ADULT EDUCATION			
Jagmohan Singh Raju	Joint Secretary (Adult Edn./NLMA)	011-23383451 011-23782052 (Fax)	111-C
Simmi Chaudhary	Director	011-23073271	423-C
I P S Bakshi	Director	011-23382921	506-B

Sanjukta Mudgal	Director	011-23074159	421-C
V.K. Walia	Deputy Secretary	011-23383872	422-C
Amarjeet Singh	Under Secretary	011-23385935	525-C
M.L. Bhatia	Under Secretary	011-23073253	403-C
V.K. Sharma	Under Secretary	011-23073253	403-C
S.K. Mishra	Under Secretary	011-23383791	123-C
Praveen Kumar	Under Secretary	011-23383791	123-C
Naseem Ahmad	Assistant Education Adviser	011-23383538	408-C

ANNEXURE - II

INFORMATION PUBLISHED BY THE DEPARTMENT OF **UNDER SUB-CLAUSE (x)** OF SECTION 4(1)(b) OF THE RTI ACT, 2005

MONTHLY REMUNERATION RECEIVED BY EACH OF OFFICERS AND EMPLOYEES OF THE DEPARTMENT OF SCHOOL EDUCATION & LITERACY

SL. NO.	NAME	DESIGNATION	PAY IN PAY BAND	GRADE PAY	GROSS PAY
1	ANSHU VAISH	SECRETARY	80000	0	120800
2	ANITA KAUL	A S	79000	0	119290
3	DR AMARJIT SINGH	J S	65430	10000	113899
4	JAGMOHAN SINGH RAJU	J S	62800	10000	109928
5	Y P MITTAL	E A	55010	10000	117668
6	RADHA S CHAUHAN	J S	56960	10000	121198
7	APURVA CHANDRA	J S	56960	10000	102110
8	ALKA BHARGAVA	DIRECTOR	52130	10000	102648
9	C E K DESHMUKH	DIRECTOR	44720	8700	90296
10	GAYA PRASAD	DIRECTOR	40220	8700	82701
11	PRAMOD KUMAR TIWARI	DIRECTOR	50890	8700	98813
12	RASHMI CHAUDHARY	DIRECTOR	49120	8700	96140
13	SARITA MITTAL	J S	48810	10000	106446
14	SIMMI CHAUDHARY	DIRECTOR	40220	8700	93377
15	HARISH KUMAR	D S	30720	7600	74191
16	P K MITTAL	D S	32250	7600	76961
17	ARUN PRABHA	D S	31490	7600	63858
18	SANJUKTA MUDGAL	DIRECTOR	49280	8700	92382
19	V K WALIA	D S	26850	7600	56852
20	B B SHARMA	D S	31490	7600	75585
21	NAGAMANI RAO	U S	27350	6600	66282
22	BINDU SREEDATHAN	J D	24460	7600	53243
23	D K BHAWSAR	DEA(G)	31930	7600	64522
24	GOPALA KRISHNA DWIVEDI	PS TO MOS	51480	8700	94872
25	N VENKATESWARA RAO	APS TO MOS	18080	6600	49503
26	DR MEENAKSHI JOLLY	DIRECTOR	37400	8700	88273
27	DR MANINDER KAUR DWIVEDI	DIRECTOR	46330	8700	91927

28	ANAND KUMAR	S O	18140	4800	37055
29	B R MEENA	S O	17480	4800	42953
30	BALAM SINGH RAWAT	S O	19250	5400	42054
31	BALRAM VERMA	S O	19650	5400	50173
32	C V SARADA	S O	18930	5400	48869
33	CHARLES LAKRA	S O	17480	4800	42743
34	DALPAT SINGH	S O	19290	5400	42514
35	DEEPAK KUMAR SAH	S O	18880	5400	41495
36	GURCHARAN SINGH	S O	18150	4800	37071
37	HARSH RAJ RANA	S O	18160	4800	43974
38	JAI SHANKAR PRASAD	S O	18140	4800	43937
39	JAYASHREE SIVAKUMAR	S O	18910	5400	48833
40	K D SHARMA	S O	18140	4800	43937
41	KAMAL DEO PRASAD	S O	18140	4800	44337
42	KIRAN ASTHANA SMT	S O	18140	4800	37055
43	KUSUM BHALLA SMT	S O	18490	4800	44571
44	M B PASRIJA	S O	18140	4800	43937
45	MANGE RAM	S O	18140	4800	43937
46	NARENDER KUMAR II	S O	18140	4800	43937
47	O P ANAND	S O	18140	4800	37055
48	P K JAIN	S O	18490	4800	37584
49	PURAN CHAND	S O	18140	4800	43937
50	PUSHPA GAUTAM SMT	S O	18150	4800	43956
51	R M KOHLI	S O	20130	5400	51041
52	R P MEHRA	S O	18900	4800	38203
53	RAJENDRA PRASAD	S O	20650	5400	44568
54	RAKESH KUMAR SHARMA	S O	18140	4800	43937
55	RAM LAKHAN GUPTA	S O	18900	5400	48815
56	RAM VILAS PREMI	S O	18140	4800	37055
57	RAMESH CHANDER-II	S O	18140	4800	37265
58	RANJEET KUMAR	S O	18140	4800	43937
59	SANJAY MEHTA	S O	18930	5400	48869
60	SATISH KUMAR III	S O	18140	4800	43937
61	SHAMA KOHLI SMT	S O	18490	4800	44571
62	SHIV NANDAN KUMAR	S O	18140	4800	43937
63	SHRI RAM MEENA	S O	18140	4800	43937

64	TEJ PRATAP NARAYAN SINGH	S O	21560	5400	53630
65	TULSI RAM	S O	18140	4800	37265
66	UMED PARKASH	S O	19230	5400	49412
67	UMED SINGH I	S O	19720	5400	50299
68	V R BHUSANDE	S O	18140	4800	37055
69	D VEERABRAHMAM	APS TO MOS	14700	4200	36655
70	K K SATHEESBABU	P S	17830	4800	36987
71	M RAMAKRISHNA	2ND P A	11470	4200	30779
72	MANDALA KANKAJI	1st P A	10280	4200	26453
73	PROMILA MARWAHA SMT.	P S	20210	5400	51186
74	PRASANNA RAJAN	P S	19710	5400	50681
75	RADHA SANKARAN	P S	19270	5400	49485
76	RANJANA KATYAL	P S	20190	5400	51150
77	VIJAY KUMAR GARG	P S	22030	5400	54480
78	ANITA KOHLI SMT.	P A	16830	4800	41566
79	B. NAMASSIVAYA	LANG PA	11470	4200	30779
80	CHANDER KANTA KM	P A	16820	4600	41186
81	CHAMPA SURI	P A	19400	4800	38958
82	HARMEET CHAUDHARY	P A	16190	4600	33809
83	INDU AHLUWALIA SMT.	P A	18110	4800	43883
84	K G ARORA	P S	22010	5400	54444
85	LEENA NAYYAR	P A	10510	4600	29765
86	PARAMJIT KAUR SMT	P A	16840	4800	41584
87	REKHA BHAYANA SMT.	P S	21530	5400	53575
88	RASHMI MEHRA MISS	P A	16830	4800	41566
89	RAMESH KUMAR SATWAH	P A	16830	4800	41566
90	SAPNA SHARMA SMT	P A	16830	4800	41566
91	SUDHA WADHWA	P A	11440	4600	31448
92	VALSALA M RAMESH	P S	17480	4800	42743
93	VEENA NANGIA MRS	P A	16830	4800	41566
94	V VENKATESAN	P A	16830	4800	41566
95	ANGADHAN K P	P A	11380	4600	26546
96	ANIL DHIMAN	P A	11380	4600	31340
97	DEEPAK KUMAR SAH	P A	11380	4600	31340
98	R TUSHAR	P A	15580	4600	32888
99	SHWETA GUPTA	P A	11380	4600	31340

100	ANIL KUMAR	ASSISTANT	16820	4600	34760
101	GANGA MEHRA SMT.	ASSISTANT	15580	4600	32888
102	JASWANT SINGH	ASSISTANT	16820	4600	34760
103	KRISHAN LAL SH.	ASSISTANT	17470	4600	42363
104	KUSUM KUKRETI SMT	ASSISTANT	17470	4600	35742
105	KUSUM SHARMA SMT	ASSISTANT	17470	4600	42363
106	OM PARKASH WADHWA	ASSISTANT	17470	4600	42363
107	RANDEEP KUMAR	ASSISTANT	18140	4800	37055
108	RATHISH KUMAR P.P.	ASSISTANT	16190	4600	40046
109	S K BHARDWAJ	ASSISTANT	16190	4600	33809
110	S S SANDHU	ASSISTANT	16820	4600	34760
111	SAROJ RAWAT	ASSISTANT	18140	4800	43937
112	SAROJ SHARMA SMT	ASSISTANT	16820	4600	34760
113	SUBASH CHAND	ASSISTANT	17470	4600	42363
114	SUMAN KOHLI SMT.	ASSISTANT	16820	4600	41186
115	SUMAN RANI BHATNAGAR SMT.	ASSISTANT	16190	4600	40046
116	VASANTHI V. BABU SMT	ASSISTANT	16820	4600	34760
117	BRAHMA NAND SHARMA	ASSISTANT	15580	4600	38942
118	HARI SINGH	ASSISTANT	12120	4600	32679
119	LALITA PRASAD	ASSISTANT	11890	4600	27316
120	MEENAKSHI MANN	ASSISTANT	14770	4600	31665
121	MOTILAL CHAKRABORTY	ASSISTANT	11890	4600	32263
122	NARESH KUMAR	ASSISTANT	11890	4600	32263
123	S BALAJI	ASSISTANT	11890	4600	32263
124	SURINDER KUMARI SMT	ASSISTANT	16190	4600	33809
125	SUSHEELA GIRDHAR	ASSISTANT	16820	4600	41186
126	SUMITA BUDHIRAJA MRS	ASSISTANT	11650	4600	31829
127	ASHOK BAWAL	ASSISTANT	16820	4600	41186
128	BAL KRISHAN SHARMA	ASSISTANT	17470	4600	35742
129	CHANDER KANTA GANDHI	ASSISTANT	18140	4800	37055
130	K B RAM	ASSISTANT	16820	4600	34760
131	KAMALJIT SAHNI	ASSISTANT	16820	4600	43812
132	KUSUM JAIN SMT	ASSISTANT	18140	4800	43937
133	LILLY JOSEPH SMT	ASSISTANT	17470	4600	35742
134	MANISH KUMAR	ASSISTANT	17470	4600	42363
135	NARESH KUMAR VIJAY	ASSISTANT	16820	4600	34970

136	NIRMAL ARORA	ASSISTANT	16820	4600	41186
137	POONAM SHARMA SMT	ASSISTANT	17470	4600	42363
138	PRATEBHA RANI SMT	ASSISTANT	18140	4800	37055
139	PRAVEEN ANAND SMT	ASSISTANT	17470	4600	42363
140	PREM CHAND	ASSISTANT	17470	4600	42573
141	R K BISHWA KARMA	ASSISTANT	16820	4600	41186
142	R K P DAWANI	ASSISTANT	18140	4800	37055
143	RAJESH KUMAR JAIN	ASSISTANT	18140	4800	43937
144	S K YADAV	ASSISTANT	17470	4600	35952
145	SHAKUNTALA	ASSISTANT	16820	4600	41396
146	SURESH KUMAR	ASSISTANT	15580	4600	38942
147	SUSHMA ARORA	ASSISTANT	18140	4800	37055
148	SUSHMA KAPOOR	ASSISTANT	18140	4800	43937
149	SUTOSHI BOSE	ASSISTANT	16820	4600	41186
150	T N S KAMESH	ASSISTANT	18140	4800	37265
151	VASANTHA MURALIDHARAN	ASSISTANT	17470	4600	35742
152	VISHWANATH MAHTO	ASSISTANT	16820	4600	34760
153	AWADHESH PD YADAV	U D C	8330	2400	21837
154	BHARATI KUKRETI	U D C	8370	2400	18679
155	DHARMENDRA KUMAR	U D C	8720	2400	22543
156	MANOJ KUMAR	U D C	8500	2400	18875
157	NARENDER KUMAR	U D C	9040	2400	23122
158	RAM PYARE	U D C	9390	2400	23756
159	SHAILENDRA KUMAR	U D C	8170	2400	21548
160	SHYAM SINGH	U D C	8500	2400	19085
161	SHYODAN SINGH	U D C	8870	2400	19434
162	SOLOMON DADU	U D C	9080	2400	19751
163	HANS RAJ KIRARIYA	L D C	8640	2000	18692
164	NARAYAN SINGH	L D C	9150	2000	19463
165	VIMALA RANI	L D C	9150	2000	22598
166	HARENDER MEHTO	DAFTRY	9480	2000	19811
167	KANHAIYA SAH	DAFTRY	9150	2000	19313
168	RAJESH KUMAR II	DAFTRY	10060	2400	21501
169	DAGGUBATI HANUMAIAH	PEON	5740	1300	13648
170	G MAHESH	PEON	5740	1300	13648
171	K NARASIMHA	PEON	5740	1300	13648

172	RAM KUMAR	PEON	8640	2000	21734
173	RANGI MEHTO	PEON	8810	2000	18799
174	SONPAL SINGH	PEON	8810	2000	22042
175	ANIL KUMAR II	DAFTRY	9650	2000	23563
176	BHAGAT SINGH	DAFTRY	8640	2000	18752
177	BRAHM SINGH	DAFTRY	9150	2000	22658
178	CHARAN DASS	DAFTRY	9150	2000	22658
179	DESH RAJ	DAFTRY	10040	2400	24992
180	DEVINDER KUMAR	DAFTRY	9650	2000	20068
181	HANSRAJ SINGH	DAFTRY	9650	2000	25979
182	JAGBIR SINGH-III	DAFTRY	9150	2000	25284
183	DIL BAG SINGH II	HOSP.ATTD	9650	2000	23563
184	NARESH KUMAR - III	PEON	7470	1900	16835
185	OM PRAKASH	PEON	7680	1900	20026
186	PRADEEP KUMAR	PEON	7680	1900	19816
187	PRATAP SINGH II	PEON	7680	1900	20026
188	RAJ KUMAR PASWAN	PEON	7960	1900	20323
189	RAJ KUMAR-II	PEON	8170	1900	17682
190	RAJ PAL	PEON	7960	1900	20323
191	RAJENDER RAI	PEON	8810	2000	22042
192	RAKESH KUMAR	PEON	8200	1900	20757
193	RAM BABU	PEON	8810	2000	19009
194	RAM PAL SINGH	PEON	8810	2000	22042
195	RAMANAND	PEON	7960	1900	20323
196	RAMESH CHAND II	PEON	7470	1900	19496
197	RAMESH CHANDER	PEON	7680	1900	19816
198	RAMESH CHANDRA PANT	PEON	8810	2000	19009
199	RAMESH KUMAR - III	PEON	9480	2000	20021
200	RAMESHWAR DAYAL MEENA	PEON	7680	1900	17152
201	SATISH KUMAR	PEON	8640	2000	18542
202	SHIV DAYAL	PEON	8810	2000	24668
203	SUNDER SINGH RANA	PEON	7470	1900	16625
204	SURENDER KUMAR II	PEON	7680	1900	20026
205	G SRINIVASA RAO	ATTENDANT	6330	1800	15621
206	MAHESH KUMAR	PEON	7680	1900	20026

Department of School Education and Literacy

Statement of Allocations/ Expenditure for the 11th Five Year Plan (Plan)

Rs. in Crore

S. No.	Schemes / Programmes	11th Plan Outlay (2007-12)	Annual Plan 2007-08		Annual Plan 2008-09		Annual Plan 2009-10		Annual Plan 2010-11		Annual Plan 2011-12	
			BE	Actual	BE	Actual	BE	Actual	BE	Actual	BE	Actual (as on 2-2-12)
1	2	5	6	7	8	9	10	11	12	13	14	15
	ELEMENTARY EDUCATION											
1	National Bal Bhawan	35.00	7.00	8.25	7.00	10.97	7.00	6.30	14.25	9.09	14.00	3.65
2	Sarva Shiksha Abhiyan(SSA)	71000.00	10671.00	11477.39	13100.00	12639.22	13100.00	12825.43	19000.00	19633.75	21000.00	19535.41
3	National Programme of Nutritional Support to Primary Education (Mid-Day Meal Scheme)	48000.00	7324.00	5831.72	8000.00	6530.48	8000.00	6931.74	9440.00	9128.44	10380.00	8658.57
4	Strengthening of Teachers Training Institutions	4000.00	500.00	314.95	500.00	253.71	500.00	326.13	500.00	339.56	500.00	349.29
5	Mahila Samakhya	210.00	34.00	33.78	38.00	37.81	38.00	41.84	46.00	45.81	50.00	38.36
6	The Scheme for Providing Quality Education in Madrassas (SPQEM)	349.00	-	-	-	-	50.00	46.23	50.00	101.47	150.00	92.77
7	The scheme for Infrastructure Development in Minority Institutions (IDMI)	125.00	-	-	-	-	5.00	4.48	10.75	22.98	50.00	21.88
8	District Primary Education Programme (DPEP)	130.00	80.00	97.82	50.00	5.59	-	-	-	-	-	0

9	KGBV and others (merged/closed)	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0	0
	TOTAL -	123849.00	18616.00	17763.91	21695.00	19477.78	21700.00	20182.15	29061.00	29281.10	32144.00	28699.93

ADULT EDUCATION												
1	Directorate of Adult Education	50.00	0.00	5.02	12.00	8.93	12.00	8.77	10.00	2.87	9.50	2.30
2	National Literacy Mission Authority	20.00	6.00	2.22	0.00	0.00	2.42	1.42	2.00	0.35	2.00	0.13
3	Support to NGOs/Institutions/SRCs for Adult Education & Skill Development (Merged schemes of NGOs/JSS/SRCs)	673.00	73.00	63.57	70.00	72.88	121.58	82.36	121.00	92.68	100.00	58.18
4	Adult Education & Skill Development Scheme	5257.00	322.00	148.11	354.00	61.88	315.00	333.89	1167.00	370.68	488.50	434.90
5	Continuing Education for Neo-literates and others (merged/closed)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL	6000.00	401.00	218.92	436.00	143.69	451.00	426.44	1300.00	466.58	600.00	495.51

SECONDARY EDUCATION												
1	National Council of Educational Research & Training (NCERT)	254.00	40.00	29.00	40.00	21.13	40.00	25.00	40.00	40.00	25.00	7.68
2	National Institute of Open Schooling (National Open School)	100.00	6.00	6.00	15.00	15.00	15.00	15.00	15.00	11.25	15.00	0.00
3	Navodaya Vidyalayas Samiti	4600.00	710.00	910.00	700.00	1290.00	1300.00	1300.00	1385.00	1285.00	1200.00	900.00
5	Kendriya Vidyalayas Sangathan	1500.00	300.00	250.00	300.00	300.00	300.00	340.00	350.00	450.00	350.00	245.00

6	Central Tibetan School Society Admn.	41.00	6.00	6.00	6.00	6.00	6.00	5.84	8.00	8.00	8.00	2.00
7	Joint Indo Mongolian School (Mongolia)	5.00	1.00	1.00	1.00	0.28	1.00	0.50	1.00		1.00	0.00
8	SUCCESS		1305.00	0.00	2185.00	0.00	-	-				0.00
9	Rashtriya Madhyamik Shiksha Abhiyan (RMSA)	20120.00	-	-	-	-	1353.98	549.07	1700.00	1481.97	2423.90	1926.99
10	National Scheme for Incentive to the Girl Child for Secondary Education	1500.00	1.00	0.00	50.00	102.84	50.00	45.94	50.00	72.45	50.00	62.40
11	Scheme for setting up of 6000 Model Schools at Block level as Benchmark of Excellence	12750.00	0.00	0.00	0.00	0.00	350.00	251.71	425.00	480.12	1200.00	972.96
12	Inclusive Education for the Disabled at Secondary School (IEDSS)	1000.00	120.00	75.97	70.00	63.53	70.00	55.13	70.00	80.32	100.00	49.21
13	National means cum Merit Scholarship Scheme	1680.00	0.00	0.00	0.00	750.00	750.00	250.70	90.50	49.79	60.00	48.37
14	Vocationalisation of Education	2000.00	20.00	0.00	37.00	0.00	37.00	0.00	25.00	0.00	25.00	4.99
15	Acces and Equity	0.00	10.00	0.54	0.00	0.31	0.01	0.51	0.50	0.57	0.10	0.10
16	Scheme for construction and running of Girls Hostel's for students of secodnary and Higher Secodnary Schools	2000.00	0.00	0.00	0.00	0.00	60.00	65.15	100.00	56.04	250.00	68.13
17	Information and Communication Technology in Schools	6000.00	250.00	253.46	300.00	276.76	300.00	184.60	400.00	385.89	500.00	347.83
18	Centrally Sponsored Scheme of appointment of Language Teachers	75.00	0.00	0.00	0.00	0.00	16.00	9.96	15.00	6.13	5.00	0.00
	TOTAL	53625.00	2769.00	1531.97	3704.00	2825.85	4648.99	3099.11	4675.00	4407.53	6213.00	4635.66
	GRAND TOTAL:(D/o SE&L)	183474.00	21786.00	19514.80	25835.00	22447.32	26799.99	23707.70	35036.00	34155.21	38957.00	33831.10

Government of India
Ministry of Human Resource Development
Department of School Education and Literacy

Officers designated as Central Public Information Officers (CPIOs).

ELEMENTARY EDUCATION

Sl. No.	Name & Designation of Public Information Officer	Telephone No. / e-mail ID	Subject allocated	Name, Designation and Telephone No. of the Appellate Authority
1.	Sh. Arun Kumar Under Secretary R.No. 130-C Shastri Bhawan New Delhi	Tel: 011-23384589 e-mail: a.kumar@nic.in	The Right of Children to Free and Compulsory Education Act, 2009. All matters relating to National Council for Teacher Education (NCTE). Matters relating to Policy on Elementary Education.	Sh. Vikram Sahay, Director R.No. 429/A-C, Shastri Bhawan, New Delhi Telefax: 23381470 e-mail: vikramsahay7@gmail.com
2.	Sh. V.K. Agarwal Under Secretary R.No. 105-D Shastri Bhawan New Delhi	Tel: 011-23073542 e-mail: vinodaggarwal2009@yahoo.com	All matters relating to implementation of Mid Day Meal Scheme	Ms. Rita Chatterjee, Joint Secretary R.No. 101-D, Shastri Bhawan, New Delhi Tel: 23388098 e-mail: ritachatterjee123@yahoo.com
3.	Sh. Rohtas Bhankhar, Under Secretary R.No. 130-C Shastri Bhawan New Delhi	Tel: 23381662 e-mail: rohtasbhankhar@nic.in	Administrative matters relating to National Bal Bhawan, Prarambhik Shiksha Kosh, regarding 2% Education Cess spent on SSA and MDM, Matters relating to EFA Goals.	Dr. Suparna S. Pachouri Director R.No. 227/A-C, Shastri Bhawan, New Delhi Telefax: 23388641 e-mail: suparna.edu@nic.in
4.	Sh. Sushil Kumar Under Secretary R.No. 130-C, Shastri Bhawan, New Delhi	Tel: 011-23381662 e-mail: vasudeva.sk1@gmail.com	SSA coordination/ guidelines/ clarification, SSA Mission, External Funding & SSA budget, implementation of SSA in Maharashtra, Jharkhand, J&K and Arunachal	Ms. Maninder Kaur Dwivedi, Director R.No. 215-D, Shastri Bhawan New Delhi

			Pradesh, Punjab, Orissa, West Bengal, Meghalaya. Interventions for SC/ST/Minorities, including PM's 15 Point programme for the welfare of Minorities, Interventions for urban deprived children, Interventions for Children with special needs.	Tel: 23382604 e-mail: mkaurdwivedi@yahoo.com
5.	Sh. A.K. Tiwari Under Secretary R.No. 405-C Shastri Bhawan New Delhi	Tel: 011-23384582 Fax: 011-23381355 e-mail: ssace17@gmail.com	To review quality, research & CAL interventions under SSA, DEP-SSA of IGNOU & NCERT. (States of MP, Gujarat, Chhattisgarh and Bihar)	Sh. Vikram Sahay, Director R.No. 429/A-C, Shastri Bhawan, New Delhi Telefax: 23381470 e-mail: vikramsahay7@gmail.com
6.	Sh. Arun Sharma, Under Secretary R.No. 405-C Shastri Bhawan New Delhi	Tel: 011-23381095 e-mail: arunsharma.edu@nic.in	Overall supervision of EE.15, EE.16 & EE.19. Financial Management, Financial Monitoring; Audit Reports and QPR of SSA including financial controllers meetings, Civil works Sates & UTs: Karnataka, Dadra & Nagar Haveli, Lakshadweep, Puducherry, Daman & Diu, Andman & Nicobar, Kerala, Tamil Nadu, Rajasthan and Sikkim. Civil works & Progress in Infrastructure Provisioning, teacher recruitment.	Sh. Virender Singh, Dy. Secretary R.No. 212-C, Shastri Bhawan, New Delhi Tel: 23073815, Fax: 23386209 e-mail: virender.justa@nic.in
7.	Ms. Jyoti Pahwa Under Secretary R.No. 104-D Shastri Bhawan New Delhi Extn. 317	Tel: 011- 23389613 e-mail: jyotipahwa.edu@nic.in	Implementation of SSA and KGBL/ NIEGEL programme in the states of Mizoram, Tripura, Himachal Pradesh, Haryana, Delhi, Goa and Chandigarh, Matter relating to Early Childhood Care and Education (ECCE) Advertisements of SSA, Mahila Samakhya and UNICEF.	Ms. Meenakshi Jolly, Director R.No. 406-C, Shastri Bhawan, New Delhi Tel: 23070837, e-mail: m.jolly@nic.in

8.	Sh. Manjeet Kumar Under Secretary R.No. 105-D, Shastri Bhawan, New Delhi	Tel: 011-23073542	Matters relating to SSA Technical Support Group (TSG), Management Information System (MIS) & District Information System for Education (DISE), National Commission for Protection of Child Rights (NCPCR), National Information Centre (NIC), (SSA Web-Portal), NUEPA, Signing of financial sanctions/ Bills of EE.14. States: Andhra Pradesh, Uttar Pradesh, Uttarakhand, Manipur, Nagaland and Assam All matters relating to Parliament, Court Cases and RTI in respect of the above functional areas and the States mentioned in column 6.	Sh. Vikram Sahay, Director R.No. 429/A-C, Shastri Bhawan, New Delhi Telefax: 23381470 e-mail: vikramsahay7@gmail.com
9.	Sh. M. Dilip Kumar Under Secretary R.No. 503-B Shastri Bhawan New Delhi	Tel: 23387342 e-mail: mdilipkumar.edu@nic.in	<ul style="list-style-type: none"> • Matters relating to Teacher Education Scheme, DIETs <i>etc.</i> • National Awards to Teachers 	Sh. Vikram Sahay, Director R.No. 429/A-C, Shastri Bhawan, New Delhi Telefax: 23381470 e-mail: vikramsahay7@gmail.com Sh. Gaya Prasad, Director R.No. 105-C, Shastri Bhawan, New Delhi Tel: 23384253

SECONDARY EDUCATION

10.	Sh. Sanjay Gupta Under Secretary R.No. 408-C Shastri Bhawan New Delhi	Tel: 011-23383538	Rashtriya Madhyamik Shiksha Abhiyan (RMSA-1) - All aspects of Universal Access including opening new schools, Teachers recruitments, In service training, TSG (administrative matter), RMSA National Mission, RMSA Coordination <i>etc.</i> States: J&K, Punjab, Haryana, H.P, Uttarakhand, U.P., Orissa, Bihar, Jharkhand, Assam, Meghalaya & Sikkim	Ms. Caralyn K. Deshmukh, Director, R.No. 419-A-C Shastri Bhawan, New Delhi Tel: 23387948 e-mail: carakhongwar.edu@nic.in
11.	Sh. Aditya Chamoli, Under Secretary Ground Floor, B-wing Shastri Bhawan New Delhi	Tel: 011-23381434 e-mail: adityach@yahoo.com	Rashtriya Madhyamik Shiksha Abhiyan (RMSA-2) 1. Budget 2. Financial Management 3. Financial Monitoring 4. Community mobilization 5. Media and documentation 6. Interventions for urban deprived children. 7. Interventions for Children with Special Needs. 8. Transportation/Escort facilities States: Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Maharashtra, Rajasthan, Goa, Gujarat, Madhya Pradesh, Chhattisgarh, Arunachal Pradesh, Mizoram and Nagaland	Ms. Alka Bhargava Director R.No. 325- C, Shastri Bhawan, New Delhi Tel: 011-23385489 e-mail: alka.edu@nic.in
12.	Ms. Nagamani Rao Under Secretary R.No. 428-C Shastri Bhawan New Delhi	Tel: 23381698	Rashtriya Madhyamik Shiksha Abhiyan (RMSA-3) 1. Interventions for SC/ST/ Minorities, including PM's 15 point programme for the welfare of Minorities.	Ms. Arun Prabha Deputy Secretary R.No. 427-C Shastri Bhawan, New Delhi Tel: 011-23386561

			<p>2. All matter relating to LWE districts.</p> <p>3. Quality Monitoring including monitoring Institutes</p> <p>4. QPR of RMSA</p> <p>5. Equity action plan</p> <p>6. School annual grant, SMDC</p> <p>States: All UTs, West Bengal, Tripura and Manipur</p> <p>All matters relating to Girls' Hostel scheme</p>	
13.	<p>Sh. Devendra Kumar Under Secretary R.No. 405-C Shastri Bhawan New Delhi</p>	<p>Tel: 011-23384582</p>	<p>1. Scheme of Model Schools</p> <p>2. Coordination matter in respect of SE.1 Bureau</p>	<p>Shri Harish Kumar, Dy. Secretary R.No. 526-C Shastri Bhawan, New Delhi Tel: 23385744</p>
14.	<p>Sh. Sushil Bhushan Under Secretary Room No. 102-D Shastri Bhawan New Delhi</p>		<p>All matters relating to:</p> <p>a) Inclusive Education for Disabled at Secondary Stage (IEDSS)</p> <p>b) Vocational Education</p>	<p>Ms. Alka Bhargava Director R.No. 325- C, Shastri Bhawan, New Delhi Tel: 011-23385489 e-mail: alka.edu@nic.in</p>
15.	<p>Ms. Nagalakshmi Under Secretary Shastri Bhawan New Delhi</p>	<p>e-mail: nandu_101@rediffmail.com</p>	<p>All matter relating to ICT @ school, ICT Policy, proposals from the States convening PMEG meetings</p>	<p>Ms. Caralyn K. Deshmukh, Director, R.No. 419-A-C Shastri Bhawan, New Delhi Tel: 23387948 e-mail: carakhongwar.edu@nic.in</p>
16.	<p>Sh. Gulab Singh Under Secretary R.No. 515-B Shastri Bhawan New Delhi</p>	<p>Tel: 011-23384412 Fax: 011-23383574</p>	<p>(a) Curriculum & administrative matters relating to NCERT</p> <p>(b) Adolescent Education</p>	<p>Sh. Om Prakash, Dy. Secretary R.No. 503-D, Shastri Bhawan, New Delhi Tel: 011-23383193 e-mail: omorora32@gmail.com</p>

	Extn: 463		(c) Jawahar Navodaya Vidyalaya (d) Matters relating to UTs	Shri P.K. Mittal, Dy. Secretary (UT) R.No. 327-C Shastri Bhawan, New Delhi Tel: 23387153
17	Sh. Dinesh Kumar Under Secretary Ground Floor, B-wing Shastri Bhawan New Delhi	Tel: 23381434 e-mail: dkmtui@rediffmail.com	<ul style="list-style-type: none"> • Kendriya Vidyalaya Sangathan (KVS) • Central Board of Secondary Education (CBSE) • National Institute of Open Schooling (NIOS) • Central Tibetan Administration (CTSA) • Appointment of Language Teacher (ALT) 	Shri P.K. Mittal, Dy. Secretary (UT) R.No. 327-C Shastri Bhawan, New Delhi Tel: 23387153 Shri D.K. Bhawsar, DEA R.No. 225, Shastri Bhawan, New Delhi Tel: 23384187
18.	Sh. Santosh K Verma Under Secretary R.No. 502-D Shastri Bhawan New Delhi	Tel: 011-23381782 e-mail: santosh.verma@nic.in	National Means-cum-Merit Scholarship Scheme, National Scheme for Incentive to the Girl Child for Secondary Education, CDN of SE.II Bureau	Sh. K. Mathivanan Director, R.No. 100–D, Shastri Bhawan New Delhi Tel: 23074113 e-mail: mathipsin@gmail.com

ADULT EDUCATION

19.	Sh. Amarjeet Singh Under Secretary R.No. 525-C Shastri Bhawan, New Delhi	Tel: 011-23385935 e-mail: singhjeetamar@yahoo.com	AE Programme <i>i.e.</i> Saakshar Bharat- States: Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland & Tripura, Sikkim & West Bengal, Establishment of Budget matter of Directorate of Adult Education (DAE)	Sh. V.K. Walia Dy. Secretary R.No. 422-C, Shastri Bhawan, New Delhi Tel: 23383872
20.	Sh. M.L. Bhatia Under Secretary R.No. 403-C Shastri Bhawan, New Delhi	Tel: 011-23073253 e-mail: mlbhatia2009@rediffmail.com	AE Programme <i>i.e.</i> Saakshar Bharat, JSS, SRC in Orissa Bihar Chattisgarh and Jharkhand. Policy/ issues concerning Scheme of Support to Voluntary Agencies for AE & Skill Development.	Sh. I.P.S. Bakshi Director R.No. 506-B Shastri Bhawan, New Delhi Tel: 23382921 e-mail: ips_bakshi@yahoo.com
21.	Sh. V.K. Sharma, Under Secretary R.No. 403-C, Shastri Bhawan, New Delhi	Tel: 011-23073253 e-mail: vks.edu@nic.in	AE Programme <i>i.e.</i> Saakshar Bharat, JSS, SRC in Madhya Pradesh, Uttar Pradesh, Uttarakhand. Matter relating to National Literacy Mission Authority (NLMA) Council & NLMA Executive Committee and Budget matters relating to NLMA.	Ms. Simmi Chaudhary Director R.No. 423-C, Tele: 011-23073271 e-mail: simmi.edu@gmail.com
22.	Sh. S.K. Mishra Under Secretary R.No. 123-C, Shastri Bhawan, New Delhi	Tel: 011-23383791 e-mail: skmishra.edu@nic.in	AE Programme <i>i.e.</i> Saakshar Bharat, JSS, SRC in Haryana, Punjab, Maharashtra and Chandigarh, Coordination of the AE Bureau	Ms. Simmi Chaudhary Director R.No. 423-C, Tele: 011-23073271 e-mail: simmi.edu@gmail.com
23.	Dr. Naseem Ahmad AEA(G) R.No. 408-C, Shastri Bhawan New Delhi	Tel: 011-23383538 e-mail: ahmaddrmasim@yahoo.com	AE Programme <i>i.e.</i> 'Saakshar Bharat', JSS, SRC in Karnataka, Tamil Nadu, Kerala, Andhra Pradesh, Puducherry and Andaman and Nicobar Island and Lakshadweep, MIS & Fund Flow System for Saakshar Bharat, Gujarat,	Smt. Sanjukta Mudgal Director R.No. 421-C, Shastri Bhawan, New Delhi Tel: 23070738

			Maharashtra, Rajasthan, Goa, Dadra & Nagar Haveli and Daman Div.	
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COORDINATION WORK OF THE DEPARTMENT

24.	Sh. H.C. Bhatia Under Secretary R.No. 130-C, Shastri Bhawan, New Delhi	Tel: 011-23384589 e-mail: coordeel@gmail.com	All matters pertaining to Coordination work of the Department, Results Framework Document (RFD) Five Year Plan and Annual Plan of the Department,	Sh. K. Mathivanan, Director, R.No. 100-D, Shastri Bhawan, New Delhi Tel: 23074113 e-mail: mathipsin@gmail.com Sh. Y.P. Mittal, Economic Adviser R.No. 233-C Tel: 23381721
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FINANCE DIVISION

25	Sh. Avdesh Joshi, Section Officer R.No. 228-C Shastri Bhawan New Delhi	Tel: 011-23384735	Matters relating to: Detailed Demands of Grants of the Department of SE&L Outcome Budget Re-appropriation order	Ms. Sarita Mittal Joint Secretary (F) R.No. 317-C Shastri Bhawan, New Delhi Tel: 011-23782883 e-mail: sarita.mittal@nic.in
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